



# Heveningham Parish Council

Minutes of the meeting of Heveningham Parish Council held on Wednesday 28<sup>th</sup> September 2022 in The Hub, Huntingfield.

Cllrs Attending: Cllr Sam Fairs (Chair), Cllr Clare Fairs, Cllr Mercedes Gladwell, Cllr Debbie Lankester, Cllr Georgina Lee.

Also attending: 4 residents and Julie Collett (Clerk & RFO).

77.22 Apologies and approval of absences. Apologies received and accepted from Cllr Sophie Morphey and Cllr Ian MacFarlane.

78.22 To receive Declarations of Interest. None

79.22 To consider requests for Dispensations. None

80.22 To resolve that the minutes of the standard meeting of the council held on 27<sup>th</sup> July 2022 are a true and correct record. Minutes agreed and signed as correct.

81.22 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' Reports. Apologies received from Cllr Stephen Burroughes. Reports received and circulated. Reports can be seen on [www.heveningham.onesuffolk](http://www.heveningham.onesuffolk)  
Nothing to report from Tree or Footpath Warden.

The following comments were received from the public:

Many residents have now contacted Cllr Stephen Burroughes regarding traffic problems within the village. Responses have been received confirming a meeting will be held as soon as possible with Cllr Burroughes, a Highways engineer, the council, and the public. Date to be advised.

Bell Meadow. The understanding was that there would be a small group set up so residents can have a say in the plans. Cllr Gladwell will investigate this.

It was asked where the dog bin would be located. Residents would like to see it situated on Church Road by the entrance to the Glebe. Chris Baker and Karen Howard, who are both on the Heveningham PCC, confirmed that the PCC have granted permission for this to be sited on the entrance to the Glebe.

A resident stated that one of the allotments had not been touched for nearly a year. The clerk will check the agreement terms and write to the person concerned.

82.22 To consider Planning Applications. No applications received.

83.22 Finance

a. To review and approve statement of accounts for September 2022. Accounts agreed. The balance of £23869.53 of which £ 18507.17 is ringfenced for CIL projects, leaving a working balance of £5362.36.

b. To review and approve the Bank Reconciliation for September 2022. Agreed and signed.

c. To approve the Authorisation to Pay. Payments of £193.64 plus £3.34 were approved for payment.

d. To approve receipts.

Huntingfield PC	Printing Costs	£20-80
E-On	Refund of credit on account	£1.54
Allotment fee		£10.00

All receipts noted.

84.22 To review the insurance policy. The insurance policy had been reviewed earlier in the year and is adequate for requirements.



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85.22 Update on the Heveningham Charities. To include Endowed Charity of Heveningham and Ubbeston Village Hall.

The bank mandate is in the process of being updated for the Endowed Charities account. When this is complete a cheque in the sum of £5734.00 will be sent to FOALS for use for a project at Laxfield School.

The Endowed Charity of Heveningham and Ubbeston Village Hall. This charity has now been officially removed. The bank account has been closed and funds transferred to The Hub as agreed at a public meeting earlier in the year. The investments held with CCLA are now in the process of being transferred.

The final charity account "Recreation Ground and Children's Playground Heveningham" is now being investigated to find out the investments held and the conditions in which this charity has been set up.

86.22 Update on traffic problems in and around Heveningham. Cllr Stephen Burroughes is hoping to hold a meeting soon with a Highways Engineer, Parish Council and residents to discuss the ongoing problems. Clerk will advise all when a date is decided.

Cllr Lankester reported that the white lines at the junction of Barrels Hill and Laxfield Road have faded, and the "Give Way" sign is also very faded. Clerk to report these issues.

The clerk also reported that the grant offer should be received soon so the Lorry route signs can then be ordered.

87.22 Bell Meadow: To receive an update on Bell Meadow. Cllr Gladwell has received a very competitive quote to start the work on Bell Meadow. The Council agreed to request Sean Price to mow the grass and clear the blackthorn for a cost of £300. Once this is completed, a clearer idea as to how much further work will be required to prepare the area for planting. At that stage further quotes will be received for sourcing and planting the trees and hedging. Cllr Gladwell to arrange a site meeting with Sean Price, and Cllr Fairs. Cllr Gladwell confirmed that the conditions have been cleared by ESDC.

88.22 Items for consideration for inclusion on the next agenda.

Policy Reviews.

Budget

Bell Meadow

Highways

89.22 Date of next meeting.

To confirm the date of the next meeting, scheduled for 30<sup>th</sup> November 2022, at The Hub.

Meeting Closed 7.45pm.

Minutes signed as correct.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Julie Collett  
Clerk to Heveningham Parish Council.  
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