



Heveningham Parish Council

Minutes of the meeting of Heveningham Parish Council held on Wednesday 25th May 2022 at The Hub in Huntingfield following the Annual Parish Meeting and the Annual Meeting of the Parish Council.

Councillors Attending: Cllr Sam Fairs (Chairman), Cllr Clare Fairs, Cllr Mercedes Gladwell, Cllr Deborah Lankester, Cllr Georgina Lee, Cllr Ian MacFarlane, Cllr Sophie Morphey.
Also attending: 2 members of the public, Julie Collett (Clerk).

46.22 Apologies and approval of absences. No apologies, all councillors present.

47.22 To receive Declarations of Interest. None

48.22 To consider requests for Dispensations. None

49.22 To resolve that the minutes of the meetings of the council held on 30th March 2022 and 26th April 2022 are a true and correct record. Minutes agreed and signed as correct.

50.22 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports. Apologies received from Cllr Burroughes who was attending other meetings. Reports on the website.

51.22 Finance

- a. **To review and approve statement of accounts for May 2022.** Approved. Balance of £26291.84.
- b. **To review and approve the Bank Reconciliation for May 2022.** Approved.
- c. **To approve the Authorisation to Pay.** Council agreed the payment of invoices amounting to £8461.84 plus VAT of £1654.34.
- d. **To approve receipts.** Council noted the receipts of £500 from Heveningham Hall Country Fair Trust towards Jubilee celebrations, £18.77 from UK Power Networks wayleave payment, £6083 East Suffolk DC precept & £23-39 East Suffolk DC CIL.
- e. **To approve the end of year accounts for 2021-2022** Approved
- f. **To approve the Annual Governance Statement.** Approved.
- g. **To agree to complete the Certificate of Exemption.** Agreed.
- h. **To agree the CIL return for 2021-2022.** Agreed.

52.22 Update on the Heveningham Charities. Cllr Sam Fairs and Cllr Clare Fairs have both decided to resign from the Charity. Thanks to Cllr Georgina Lee for agreeing to stand. Also, Councillors agreed for Cllr Mercedes Gladwell to stand as well. Cllr Gladwell has good connections with the local schools. Thanks also expressed to Thomas for the continued work sorting this charity. The authority has now been received to pay schools within a 12 mile radius. The next meeting will be held mid July to agree where the 6/15 will be paid.

53.22 Update on traffic problems in and around Heveningham. The drainage has now been sorted in the Street. The clerk is awaiting a response re the grant for the HGV signs. The clerk is also still in correspondence with Cllr Burroughes about help to sort traffic issues in the area. Cllr Debbie Lankester stated that many lorries had recently been coming through the Street from 7am, up to 100 per week. Clerk to contact Matt Bostock.

54.22 To consider contributing towards the cost of printing the Hare. Figures not held at the moment, But council agreed in principle.



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55.22 Bell Meadow: To receive an update on Bell Meadow. The information relating to the planning conditions has now been submitted and email received confirming receipt. While waiting for a response, quotes will be obtained for the work.

56.22 Shelter: Update. This has now been completed. Thanks expressed to Lois Hunt and Heveningham Hall Estate for paying for this community asset. Will arrange an official opening week beginning 11th July with Lois. Clerk to check dates.

57.22 To review the Asset Register. The shelter has been added to the asset register, councillors agreed the amendments.

58.22 Items for consideration for inclusion on the next agenda. Nothing other than normal items.

59.22 Date of next meeting.

To confirm the date of the next meeting, scheduled for 27th July 2022, venue Heveningham Church. Apologies received from Cllrs Morphey and Gladwell for next meeting.

Meeting closed 8.15pm.

Minutes agreed as correct.

Chairman _____ **Date** _____

Julie Collett
Clerk to Heveningham Parish Council.
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