



Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 19th November 2025 in the Hub, Huntingfield at 7pm.

Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

DRAFT Agenda

1 Apologies and approval of absences

2 To receive Declarations of Interest.

3 To consider requests for Dispensations.

4 To resolve that the minutes of the annual meeting of the council held on 17th September 2025 are a true and correct record.

5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.

6 To receive an update from Heveningham PCC.

7 To consider Planning Applications.

a) To consider any applications received.

b) To receive outcomes of planning applications from ESC.

DC/25/2746/VOC - Variation of Condition No. 7 of DC/24/4213/FUL - Part retrospective application for the reconstruction of 4no. former agricultural buildings for use to a single guest house (Use Class C1), including associated leisure and recreation uses at Valley Farm, Laundry Lane, Huntingfield, Suffolk, IP19 0PY (Variation to that approved within application DC/22/2572/FUL) -To utilise an existing access further west along Brick Kiln Lane. **Awaiting decision.**

c) Any other planning matters

Suffolk Water Recycling, Transfer and Storage project consultation.

8 Finance

a. To review and approve Finance report.

i) Bank Reconciliation

ii) Budget to Actual

b. To approve the Authorisation to Pay/To authorise payments as listed below

i)	A Colbridge	Expenses	£53.98
ii)	A Colbridge	Wages	£1045.65
iii)	HMRC	PAYE	£18.40
iv)	SALC	Payroll service.	£22.80
v)	The Hub	Hire fees November	£15.00
vi)	ESSL	Grass Cutting Bell Meadow	£720.00

c. To approve receipts:

9 To consider any correspondence

- i) SALC - Subscription price increase from 1st April 2026
- ii) Zurich Insurance - Confirmation of receipt of payment
- iii) Community Action Suffolk - One Suffolk Website Hosting renewal
- iv) Resident - Concerns over Weeping Silver Birch on The Street

10 To consider first draft of budget 2026-2027.

11 Heveningham Flood Resistance Group/Village Emergency Plan - Update

12 Bell Meadow – Update and Risk Assessment

13 Defibrillator Phone Box Light - Update

14 Any other business

15 Items for consideration for inclusion on the next agenda

16 To agree the dates for the 2025 meetings.

21st January 2026, 18th March, 20th May, 15th July, 16th September, 18th November.

Angela Colbridge 10th November 2025. Clerk to Heveningham Parish Council. 07584 136402