



Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 17th September 2025 in the Church, Heveningham at 7pm.

Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

DRAFT Agenda

1 Apologies and approval of absences

2 To receive Declarations of Interest.

3 To consider requests for Dispensations.

4 To resolve that the minutes of the annual meeting of the council held on 16th July 2025 are a true and correct record.

5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.

6 To receive an update from Heveningham PCC.

7 To consider Planning Applications.

a) To consider any applications received.

b) To receive outcomes of planning applications from ESC.

i) DC/25/2746/VOC - Variation of Condition No. 7 of DC/24/4213/FUL - Part retrospective application for the reconstruction of 4no. former agricultural buildings for use to a single guest house (Use Class C1), including associated leisure and recreation uses at Valley Farm, Laundry Lane, Huntingfield, Suffolk, IP19 0PY (Variation to that approved within application DC/22/2572/FUL) -To utilise an existing access further west along Brick Kiln Lane. **Any observations to be made by 8th August. Awaiting decision.**

c) Any other planning matters

8 Finance

a. To review and approve Finance report.

i) Bank Reconciliation

ii) Budget to Actual

b. To approve the Authorisation to Pay/To authorise payments as listed below

i) A Colbridge Expenses £TBC

c. To approve receipts:

10 To consider any correspondence

i) PKF Littlejohn - External Audit 2024/2025

ii) SALC - Payroll Service price increase from 1st April 2026

iii) Information Commissioner's Office - Renewal confirmation

iv) Suffolk Police - Police and Crime Commissioner's Update September 2025

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.

- v) SALC - Holiday entitlement for employees of the council
- vi) Huntingfield Parish Council - Joint Neighbourhood Plan

11 Insurance Renewal

12 Standing Orders - To be reviewed

13 Heveningham Flood Resistance Group/Village Emergency Plan - Update

14 Bell Meadow – Update and Risk Assessment

15 Any other business

16 Items for consideration for inclusion on the next agenda

17 Date of next meeting 19th November 2025

Angela Colbridge 7th September 2025. Clerk to Heveningham Parish Council. 07584 136402