



Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 16th July 2025 at The Hub in Huntingfield at 7pm.

Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

DRAFT Agenda

1 Apologies and approval of absences

2 To receive Declarations of Interest.

3 To consider requests for Dispensations.

4 To resolve that the minutes of the annual meeting of the council held on 21st May 2025 are a true and correct record.

5 Co-option of Councillor.

6 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.

7 To receive an update from Heveningham PCC.

8 To consider Planning Applications.

- a) To consider any applications received.
- b) To receive outcomes of planning applications from ESC.
- c) In other planning matters

9 Finance

a. To review and approve Finance report.

- i) Bank Reconciliation
- ii) Budget to Actual

b. To approve the Authorisation to Pay/To authorise payments as listed below

i) A Colbridge	Expenses	£TBC
ii) A Colbridge	Salary	£1176.95
iii) HMRC	PAYE	£51.00
iv) Dissigns	Safety signs for Bell Meadow	£162.00

c. To approve receipts:

10 To consider any correspondence

- i) Resident - Defibrillator/Old phone box light

11 Prevention of General and Sexual Harassment in the Work Place Policy.

12 Financial Regulations - Review and adopt

13 To review any direct debits and standing orders - Information Commissioner's Office and Community Action Suffolk

14 To review the Model Publications.

15 Heveningham Flood Resistance Group/Village Emergency Plan - Update

16 Bell Meadow – Update

17 Triangle of Land – Update from Clerk

18 Any other business

19 Items for consideration for inclusion on the next agenda

20 Date of next meeting 17th September 2025 at The Hub in Huntingfield

Angela Colbridge 8th July 2025. Clerk to Heveningham Parish Council. 07584 136402