



Heveningham Parish Council

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To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 15th January 2025 at The Hub in Huntingfield at 7pm.

Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

DRAFT Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the ordinary meeting of the council held on 20th November 2024 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.
- 6 To receive an update from Heveningham PCC-Cllr Ian MacFarlane.
- 7 To consider Planning Applications.
 - a) To consider any applications received.
 - b) To receive outcomes of planning applications from ESC.
 - i) **DC/24/3019/FUL** New bridge, access track and relocation of existing access point. Land North of Halesworth Road, Heveningham, Suffolk. **Application Permitted**
 - ii) **DC/24/3258/FUL** Part retrospective application for the construction of 4no. tourist accommodation lodges and associated development pursuant to applications DC/21/3571/FUL, DC/22/2220/VOC, DC/22/2519/FUL and DC/22/2542/FUL – Variations from the approved plans. Valley Farm, Laundry Lane, Huntingfield, Halesworth, Suffolk, IP19 0PY. Consultation end date 7th November Councillors decided no meeting was required to discuss this PA. **Awaiting Decision.**
- 8 Finance
 - a. To review and approve Finance report.
 - i) Bank Reconciliation
 - ii) Budget to Actual
 - b. To approve the Authorisation to Pay/To authorise payments as listed below

i) A Colbridge	Expenses	£58.11
ii) A Colbridge	Salary	£777.35
iii) HMRC	PAYE	£194.40
iv) Huntingfield PC	50% SID battery	£81.68
iv) NGF Play	Playready Shelter	£13,166.40 (£3949.92 = 30% deposit)
 - c. To approve receipts:
 - d. To approve revised CIL reports for the financial years 2022/2023 and 2023/2024
- 9 To consider any correspondence
 - i) The Hub Trustees – Thank you for donation
 - ii) Resident – Possible reduction of large Ash Tree near allotments

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



Heveningham Parish Council

- 10 Prevention of General and Sexual Harassment in the Work Place Policy.**
- 11 Heveningham Flood Resistance Group/Village Emergency Plan - Update**
- 12 Bell Meadow – Update**
- 13 Triangle of Land – Update from Chair.**
- 14 Keep the Heat – Thermal Imaging. Update from Clerk.**
- 15 To review the Internal Control**
- 16 To review the Risk Assessment**
- 17 To review the Asset Register**
- 18 To review the Model Publications**
- 19 Any other business**
- 20 Items for consideration for inclusion on the next agenda**
- 21 Date of next meeting 19th March 2025 at The Hub in Huntingfield**

Angela Colbridge 6th January 2025. Clerk to Heveningham Parish Council. 07584 136402