



Heveningham Parish Council

Minutes of the meeting of Heveningham Parish Council held on Wednesday 18th September 2024 at the church in Heveningham at 7pm.

Councillors Attending: Cllr Sam Fairs (Chair), Cllr Sophie Morphey, Cllr Ian MacFarlane, Cllr Jenny Feeney

Also Attending: District Cllr Julia Ewart, Representative from The Hub at Huntingfield, Representative from Heveningham Estate, 4 Residents & Angela Colbridge (Clerk & RFO).

85.24 Apologies and approval of absences. Apologies received and accepted from Cllrs Mercedes Gladwell, Georgina Lee, Clare Fairs and County Councillor Stephen Burroughes.

The chair welcomed everyone to the meeting.

86.24 To receive Declarations of Interest. None

87.24 To consider requests for Dispensations. None

88.24 To resolve that the minutes of the annual meeting of the council held on 17th July 2024 are a true and correct record. Only one councillor present from the July meeting so this item will be carried over to the November meeting.

89.24 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports and an update from the Police.uk website.

District Cllr Julia Ewart reported the following:

CIL money is available to be put towards additional play apparatus. Funding is being sought for village halls within the locality of the Sizewell C project. A youth worker has been appointed by the District Council to work in developing life skills with local youths. CATS (Coastal Accessible Transport Services) are looking for additional drivers, please see their website for further information. Anyone with concerns over the proposed withdrawal of the Winter Fuel allowance can approach Cllr Ewart for support. The full report is available to view on the parish council website. The Suffolk County Council report from Cllr Stephen Burroughes is available to view on the parish council website.

The Clerk reported the following from the Police.UK website – June 1 x reported crime on or near Barell's Hill under the category Other Theft.

A member of the public reported that information posted in the Parish Council notice board on the street is difficult to view due to the condition of the perspex. The Clerk noted that this is being looked into.

A representative from the Heveningham Estate briefed the Council on proposed Planning Applications which are to be submitted to East Suffolk Council. These will include an application for a new access onto the Valley Farm Estate and an application for a premises licence for Valley Farm Barn. A 'drop in' style consultation event arranged by Heveningham Estate will be held at The Huntingfield Arms on Thursday 26th September where residents can find out more information and ask questions on the proposals.

Footpath and Tree Wardens – No reports however it was noted that the Clerk has been informed that the tree opposite The Old School House on the Street is in dire need of some attention and needs pruning. Also that a couple of large trees along Church Road are extending across the road and reaching power lines. The Clerk will inform UKPN.

90.24 To receive an update from Heveningham PCC-Cllr Ian MacFarlane.

The Quinquennial report from the recent survey of the church has been received. There are a few items listed for repair but nothing major. In August an outdoor animal service was held on the Glebe. The service was well attended and enjoyed by all. There will be a quiz night at Laxfield Bowls Club on 27th September. There will be a Harvest Festival on Saturday 12th October to include a coffee morning and a produce market at the church. On Sunday 13th October there will be a service in the church at 4pm followed by a Harvest Supper. A remembrance service will be held on



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10th November. The Christmas service will be held on 8th December at 4pm.

91.24 To consider Planning Applications. To consider any applications received. None received
The Clerk noted that a resident had asked about proposed planning permissions for The Valley Farm complex and had expressed possible issues and concerns. The Clerk will inform residents of the consultation event being held later in the month where any concerns can be raised.

92.24 Finance

- a. **To review and approve statement of accounts for September 2024. Approved.**
- b. **To review and approve the Bank Reconciliation for September 2024. Approved.**
- c. **To authorise the following payments.**

A Colbridge	Expenses	£300.73
PKF Littlejohn	External Audit 2023/2024	£252.00

Payments approved. Proposed by Cllr MacFarlane, seconded by Cllr Morphey.
- d. **To approve receipts:**

The Clerk noted the receipt of £249.75 from East Suffolk Council Tour of Britain grant.
- e. The Clerk noted the receipt of confirmation of payment from the Information Commissioners Office for the data protection renewal fee of £35

93.24 To consider any correspondence.

i) Suffolk Highways – HGV signage and Heveningham Long Lane.

The Clerk informed council that the Suffolk Highways Community Liaison Engineer has responded to state that the 'Unsuitable for HGV's' sign on Barrel's Hill is in the correct position and a traffic survey would need to be carried out on this road before any changes could be considered. The Clerk will liaise with local residents to determine a position where signage could be moved to if this became a possibility. A resident noted that they have contacted a haulage company, of regular drivers using The Street, to obtain some assistance on this matter.

Speed of traffic on Heveningham Long Lane remains an issue for some residents. The Clerk noted that SCC Highways have stated that Heveningham Long Lane would not reach policy to have a speed limit reduction and the asset team at SCC Highways would not support the installation of any new street furniture. The Clerk noted that SCC Cllr Burroughes has stated that neither SCC Highways nor the Police will support a reduction in speed from the national speed limit of 60mph as the road is mostly straight with clear visibility with a suggestion that residents and landowners keep their hedges cut to maintain good visibility. The Clerk has enquired with Suffolk Police regarding the possibility of booking the Police mobile speed unit to help as a deterrent. It was noted that there could currently be a traffic survey being carried out on this stretch of road.

ii) Suffolk Police – Speeding guidance.

The Clerk has received speeding guidance through from Suffolk Constabulary following an enquiry regarding the possibility of booking the Police mobile speed unit to help as a deterrent. The Clerk will upload this information onto the Parish Council website for residents information purposes.

iii) The Hub – Request for financial support.

A discussion was held on a request from The Hub for financial support. It was agreed that this would be discussed further at the November meeting when the draft budget for 2025/26 is put forward. The Clerk noted receipt of confirmation from Huntingfield Parish Council that they have committed to assisting The Hub financially. Any residents of Heveningham who are interested in finding out more about becoming a trustee of The Hub are encouraged to make contact for further information.

iv) AEPA request to consider Council support of a proposed letter to the Secretary of State for Energy Security and Net Zero. Council agreed to support the proposed letter. **Proposed by Cllr Morphey, seconded by Cllr Feeney.**

v) Suffolk Climate Change Partnership – Keep the Heat thermal imaging project. The Clerk informed council that a link to book slots for this project will be circulated soon. The Clerk will update councillors once the link has been received with a view to booking a slot for the thermal imaging equipment.

vi) East Suffolk Council – Suffolk Blooms. The Clerk noted that Heveningham Parish Council have been successful in their application for bulbs this year. These can be collected in October to be planted in the winter.

94.24 Heveningham Flood Resistance Group/Emergency Plan. A river walk has been carried out to identify potential issues which may attribute to potential flooding this winter. A discussion was held on the findings. The Flood Resistance Group will notify the relevant persons/riparian owners of blockages to the



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watercourse which may need addressing. They will also monitor the drains in the village and notify Suffolk Highways of any that need clearing as a proactive measure to mitigate future potential flooding. Hannah Purkiss, Flood and Water Manager at Suffolk County Council, is due to attend the village to have a look at the water course. Cllr Ewart noted that a flood event meeting will take place at The Hub in Huntingfield on 8th October at 10am. Village Emergency Plans have been put together and will be distributed to residents in the village.

95.24 Bell Meadow update. The Clerk is looking into registering the Bell Meadow land. Quotes have been obtained for the Playready shelter and these were put to the Council. It was agreed that the quote from NGF Play for £12,176.40, inclusive of VAT and installation on a concrete base, was competitive and that the Clerk could go ahead with the purchase. **Proposed by Cllr Feeney, seconded by Cllr MacFarlane.** Funds for this have already been received through Lottery Grant Funding. The positioning of the Playready shelter will need to be approved, the Clerk will look into this. A discussion was held on an alternative piece of play equipment for the older children with one suggestion being a Petanque Pitch. Funding has already been received for this through the Lottery Grant Funding. The Clerk noted that the Recreation Group and Children's Playground Charity account with CCLA had a value of £5871.41 as of March 2024.

96.24 Triangle of Land adjoining the Glebe update. Cllr S Fairs reported that he is still looking into the possibility of securing the land as parish land.

97.24 Allotments. The Clerk provided the Council with an update on who the allotment plots are allocated to. There are currently two half plots available, this will be advertised in the next edition of The Hare. It has been reported that the hedging down the left hand side of the allotments, along the fence line with Bell Meadow, is very overgrown and needs clearing. The Council will look into this.

98.24 Beech Tree on border of parish land, The Glebe and The Forge. A request had been put to the Clerk to include this as an item on the agenda with a view to obtaining a preservation order on it. Not enough information was available so this will be investigated further with a view to putting it back onto the agenda in November if needed.

99.24 To review the Standing Orders. No amendments, council agree adequate for requirements. Proposed by Cllr MacFarlane, seconded by Cllr Morphey.

100.24 Insurance Renewal. The Clerk informed council that the insurance renewal premium with the current providers, Zurich Insurance, has increased by £23 to £401. This is due to the precept being higher for 2024/2025. The Clerk noted that this is still competitive and council agreed to renew with this policy. **Proposed by Cllr Morphey, seconded by Cllr MacFarlane.** The Clerk will raise a cheque for Zurich Insurance. The Clerk noted that SCC Cllr Burroughes has agreed to fund the increase which is due to the installation of the play equipment on Bell Meadow.

101.24 Any other business.

A resident has informed the Clerk that there may be an issue with the Speed Indicator Device lighting up when it has been in situ for over a week. The Clerk will liaise with Huntingfield Parish Council.

The Clerk noted that a response has been received from Suffolk Highways regarding the road surface issues reported on Dunwich Lane. The response states that the location has been visited and assessed against SCC's HMOP and does not meet their intervention criteria. They will continue to monitor the location as part of routine inspections.

It was requested that the Clerk contacts the new MP again regarding the lack of fibre broadband in the village.

102.24 Items for consideration for inclusion on the next agenda. None

103.24 To agree the date for the next meeting. The next meeting will be held on Wednesday 20th November in the Hub at Huntingfield at 7pm.

The meeting closed at 9:23pm.



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Minutes agreed.

Chairman _____ **Date** _____

Angela Colbridge 18th July 2024.
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