



# Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 17<sup>th</sup> July 2024 at the Hub in Huntingfield at 7pm.

## Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

## DRAFT Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4 a) To resolve that the minutes of the annual meeting of the council held on 15<sup>th</sup> May 2024 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.
- 6 To receive an update from Heveningham PCC-Cllr Ian MacFarlane.
- 7 To consider Planning Applications. To consider any applications received.
- 8 Finance
  - a. To review and approve statement of accounts for July 2024.
  - b. To review and approve the Bank Reconciliation for July 2024.
  - c. To approve the Authorisation to Pay/To authorise payments as listed below
    - i) A. Colbridge Salary £777.55
    - ii) HMRC PAYE £194.20
    - iii) A Colbridge Expenses £57.78
    - iv) Henstead with Hulver Street PC Planning Webinar £35
  - d. To approve receipts:  
Lottery Grant received in the bank account 22<sup>nd</sup> March 2024 £18,915.00
- 9 To consider any correspondence
  - i) East Suffolk Council – Housing sites in Heveningham
  - ii) East Suffolk Council - Funding opportunities for tree planting
  - iii) Huntingfield Parish Council – Joint Neighbourhood Plan
  - iv) Residents – HGV's in the village
  - v) Therese Coffey – Broadband
- 10 Heveningham Flood Resistance Group/Emergency Plan - Update
- 11 Bell Meadow – Update to include Land Registry and Insurance quotes
- 12 Triangle of Land – Update from Chair
- 13 Financial Regulations – Review and adopt

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



# Heveningham Parish Council

- 14 To review any Direct Debits and Standing Orders – Information Commissioners Office and Community Action Suffolk**
- 15 Any other business**
- 16 Items for consideration for inclusion on the next agenda**
- 17 To agree the date for the next meeting as 18<sup>th</sup> September to be held in the church**

**Angela Colbridge 7<sup>th</sup> July 2024. Clerk to Heveningham Parish Council. 07584 136402**