



# Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 20<sup>th</sup> November 2024 at The Hub in Huntingfield at 7pm.

## Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

## DRAFT Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4
  - a) To resolve that the minutes of the ordinary meeting of the council held on 18<sup>th</sup> September 2024 are a true and correct record.
  - b) To resolve that the minutes of the ordinary meeting of the council held on 17<sup>th</sup> July 2024 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.
- 6 To receive an update from Heveningham PCC-Cllr Ian MacFarlane.
- 7 To consider Planning Applications.
  - a) To consider any applications received.
  - b) To receive outcomes of planning applications from ESC.
    - i) **DC/24/3019/FUL** New bridge, access track and relocation of existing access point. Land North of Halesworth Road, Heveningham, Suffolk. The consultation end date was 28<sup>th</sup> October, Councillors decided no meeting was required to discuss this PA but made an observation on additional road signage. **Awaiting Decision.**
    - ii) **DC/24/3258/FUL** Part retrospective application for the construction of 4no. tourist accommodation lodges and associated development pursuant to applications DC/21/3571/FUL, DC/22/2220/VOC, DC/22/2519/FUL and DC/22/2542/FUL – Variations from the approved plans. Valley Farm, Laundry Lane, Huntingfield, Halesworth, Suffolk, IP19 0PY. Consultation end date 7<sup>th</sup> November Councillors decided no meeting was required to discuss this PA. **Awaiting Decision.**
- 8 Finance
  - a. To review and approve Finance report.
    - i) Bank Reconciliation
    - ii) Budget to Actual
  - b. To approve the Authorisation to Pay/To authorise payments as listed below

i) A Colbridge	Expenses	£302.98
ii) A Colbridge	Salary	£777.35
iii) HMRC	PAYE	£194.40
iv) SALC	Payroll Provision	£22.80
v) Heart2Heart	Defib Pads	£62.00
  - c. To approve receipts:
    - i) Suffolk County Council grant towards the cost of insurance annual premium renewal to include cover for children's play equipment £ 375.03 received into bank 03/10/24

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



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ii) Allotment fees for plots 3 and 4 received into bank account 24/10/24 £10 and 31/10/24 £10

d. To note Direct Debit of £60 for Community Action Suffolk for Website Hosting Fees on or around 1<sup>st</sup> November 2024.

9 To consider any correspondence

i) Suffolk Police – Speed Detection Radar Data from Heveningham Long Lane

ii) East Suffolk Council – Happy to Chat Benches

iii) The Hare – Contributions towards the production of paper copies of The Hare to Heveningham, Huntingfield and Ubbeston

iv) SALC – Notice to members of subscription rises for 2025-26

10 To consider first draft of budget 2025-2026.

11 The Hub – Consideration of financial support.

12 Prevention of General and Sexual Harassment in the Work Place Policy.

13 Heveningham Flood Resistance Group/Village Emergency Plan - Update

14 Bell Meadow – Update

15 Triangle of Land – Update from Chair.

16 Keep the Heat – Thermal Imaging. Update from Clerk.

17 HGV's in The Street - Update

18 Any other business

19 Items for consideration for inclusion on the next agenda

20 To agree the dates for 2025 meetings.

22<sup>nd</sup> January 2025, 19<sup>th</sup> March, 21<sup>st</sup> May, 16<sup>th</sup> July, 17<sup>th</sup> September, 19<sup>th</sup> November.

Angela Colbridge 12<sup>th</sup> November 2024. Clerk to Heveningham Parish Council. 07584 136402