



# Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 18<sup>th</sup> September 2024 at the Church in Heveningham at 7pm.

## Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

## DRAFT Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4 a) To resolve that the minutes of the annual meeting of the council held on 17<sup>th</sup> July 2024 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.
- 6 To receive an update from Heveningham PCC-Cllr Ian MacFarlane.
- 7 To consider Planning Applications. To consider any applications received.
- 8 Finance
  - a. To review and approve statement of accounts for September 2024.
  - b. To review and approve the Bank Reconciliation.
  - c. To approve the Authorisation to Pay/To authorise payments as listed below
    - i) A Colbridge Expenses £300.73
    - ii) PKF Littlejohn External Audit £252.00
  - d. To approve receipts:  
East Suffolk Council Tour of Britain Grant received in the bank account £249.75
  - e. To note the receipt of confirmation of payment from the ICO for the data protection renewal fee of £35
- 9 To consider any correspondence
  - i) Suffolk Highways – HGV Signage/Heveningham Long Lane
  - ii) Suffolk Police - Traffic management
  - iii) The Hub – Request for financial support
  - iv) AEPA – Request to consider Council's support of a proposed letter to the Secretary of State for Energy Security and Net Zero
  - v) Suffolk Climate Change Partnership – Keep the Heat thermal imaging project
- 10 Heveningham Flood Resistance Group/Emergency Plan - Update
- 11 Bell Meadow – Update
- 12 Triangle of Land – Update from Chair
- 13 Allotments – Update from Clerk

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



# Heveningham Parish Council

- 14 Beech Tree on border of parish land, The Glebe and The Forge.**
- 15 Standing Orders – To be reviewed.**
- 16 Any other business**
- 17 Items for consideration for inclusion on the next agenda**
- 18 To agree the date for the next meeting as 20<sup>th</sup> November to be held in the church**

**Angela Colbridge 10<sup>th</sup> September 2024. Clerk to Heveningham Parish Council. 07584 136402**